

Selection of firms to provide Subject experts for Assessment Cell under Samagra Shiksha

Rfp No: 3575/A4/Assessment cell/SS/2021

Rfp Date: 03-01-2022

Response to Pre-bid Queries/ Corrigendum – 1

Sl.	Pg. & Pt. No.	Existing Clause	Clarification/ Proposed Change	Response
1	-	-	<ul style="list-style-type: none"> How many people are we expecting to be trained under DKRG? 	<ul style="list-style-type: none"> While the optimum resource requirement is being determined, there are currently about 250-300 curators in position but this may change, based on change in scale. No additional trainers are to be placed for the exclusive purpose of training the DKRGs. However, Clause 33 of the bid provides for change in the number of resources (upwards or downwards) and provides the mechanism for payments to the bidders – and the same shall be used as required to make payments. Attention is also drawn to Clauses 9 and 11 of the Scope of Work in the RfP with respect to training of DKRGs. It is reiterated that the training will need to be imparted as and when required by the Authority; and will be given will be under the guidance of SCERT.
2	Pg 42 B Detailed Scope of Work	For every subject and grade, a team of Content Specialists (hereafter referred to as Assessment Cell Team, ACT) will be responsible for working under SCERT and	<ul style="list-style-type: none"> How many members of ACT will be from SCERT? Will there be one person per subject at least from the SCERT team? 	<ul style="list-style-type: none"> SCERT resources will be deployed however, exact numbers are yet to be fixed.

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	Pt. 1	closely guided by Government school teachers. This ACT will consist of representatives from the Bidder(s) and from the SCERT.		<ul style="list-style-type: none"> Adequate support will be made available from SCERT, subject wise.
3			<ul style="list-style-type: none"> Are the DKRG & ACT only expected to work on item development or are they expected to do other aspects of assessments as well like high end data management and analysis? 	<ul style="list-style-type: none"> Focus will be on item development and item development related training only – under supervision of SCERT.
4	Pg 44 Detailed Scope of Work B2, Point 3	ACT: This team would consist of content specialists cum teachers of SCERT under whom the selected firm(s) will work. They will work closely with each other and will be stationed in the DPI Office at Chennai.	<ul style="list-style-type: none"> In today's situation of COVID when all the people are working from home and meeting virtually, is it possible for the content specialists to be stationed at any place or do they need to be stationed at DPI only or is it ok for them to be at any location as long as they are available and able to meet virtually, etc. 	<ul style="list-style-type: none"> No change. Please see Corrigendum #3.
5	Pg 44 Detailed Scope of Work B2, Point 3	ACT: This team would consist of content specialists cum teachers of SCERT under whom the selected firm(s) will work. They will work closely with each other and will be stationed in the DPI Office at Chennai.	<ul style="list-style-type: none"> If not all, can some of the people from the team be stationed at other locations. This would allow bringing in the best people from across the country. 	<ul style="list-style-type: none"> Refer response to Q. 4.
6	-	-	<ul style="list-style-type: none"> For the people stationed at DPI will laptops, peripherals and internet and mobile connectivity be provided? Currently the financials do not have specifications for the same. 	<ul style="list-style-type: none"> All hardware resources will be made available by the Government. Only the resources are required to be posted.
7	Pg 44 Detailed Scope of Work B, Point 3	The ACT will review questions created for both English and Tamil medium of instruction.	<ul style="list-style-type: none"> Is it mandatory for all the content specialists to be able to review questions in Tamil because knowing Tamil and being able to translate and validate questions in Tamil are different skills. People who would be good at item development 	<ul style="list-style-type: none"> No change.

Sl.	Pg. & Pt. No.	Existing Clause			Clarification/ Proposed Change	Response												
					might not be able to translate or validate in Tamil or vice versa.													
8	Pg 15 Clause 17.8 Proposal submission	<table border="1"> <thead> <tr> <th>Envelope</th> <th>Content</th> <th>Forms</th> </tr> </thead> <tbody> <tr> <td>Pre-qualification Envelope</td> <td>Request for Proposal (RfP) envelop and EMD (Separately sealed envelope)</td> <td>Appendix 1/ 1A Pre Qual 1</td> </tr> <tr> <td>RfP Envelope</td> <td>Technical Proposal (Separately sealed envelope)</td> <td>Tech Form 1,2,3,4,5</td> </tr> <tr> <td>Financial proposal (Separately sealed envelope)</td> <td>Financial Form 1,2</td> <td></td> </tr> </tbody> </table>	Envelope	Content	Forms	Pre-qualification Envelope	Request for Proposal (RfP) envelop and EMD (Separately sealed envelope)	Appendix 1/ 1A Pre Qual 1	RfP Envelope	Technical Proposal (Separately sealed envelope)	Tech Form 1,2,3,4,5	Financial proposal (Separately sealed envelope)	Financial Form 1,2				<ul style="list-style-type: none"> In the Rfp, the table for proposal submission mentions Pre-qualification envelope which has RfP envelope (Appendix 1/1A Pre Qual 1) and EMD and then again it mentions RfP envelope which has technical (Tech Form 1,2,3,4,5) and financial (Financial Form 1,2) proposals. Are these two RfP envelopes different? 	<ul style="list-style-type: none"> The pre-qualification envelope will contain, (a) the bidders response so as to comply with all pre-qualification requirements and (b) the EMD. The RfP envelope will contain the bidders detailed technical proposal. Financial envelope will be as stated.
Envelope	Content	Forms																
Pre-qualification Envelope	Request for Proposal (RfP) envelop and EMD (Separately sealed envelope)	Appendix 1/ 1A Pre Qual 1																
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9	Pg 42 and 43 Detailed Scope of Work, Section 4 – Terms of Reference	-			<ul style="list-style-type: none"> In the ACT, what is the role of the Content Specialists of SCERT – will they be reviewing questions, along with bidder's content specialists, by a division of, say, classes/ grades, or types of review, etc.? 	<ul style="list-style-type: none"> Their role broadly will be to review questions; supervise the work of the bidders. 												
10	Pg 42 and 43 Detailed Scope of Work, Section 4 –	-			<ul style="list-style-type: none"> What is the kind of review that will be undertaken by the District Key Resource Group (DKRGs) and altogether how many levels of reviews are planned? 	<ul style="list-style-type: none"> The DKRGs will be a first level check to review the questions. It is also an activity towards long term strengthening of the DKRGs. Normally, two levels of reviews will be conducted (1st at the District and 2nd 												

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	Terms of Reference			level at the State level). However, this may be extended to three levels also if required.
11	Pg 42 and 43 Detailed Scope of Work, Section 4 – Terms of Reference	-	<ul style="list-style-type: none"> Will there be a requirement to review the answer, answer explanation, misconception/ distractor analysis as well? 	<ul style="list-style-type: none"> Questions, answers, and each answer choice will need to be reviewed and commentary provided. The solution explanation and analysis of each answer choice is required. For the purpose of this bid, a "question" shall mean: the question, the translation (as required), the answer choices, analysis of the relevance of each answer choice, and the solution explanation.
12	Pg 42 and 43 Detailed Scope of Work, Section 4 – Terms of Reference	-	<ul style="list-style-type: none"> Is there an expected number of questions to be reviewed/ finalized per person as a target per day? 	<ul style="list-style-type: none"> This expected number will evolve and will be estimated as the project progresses. In normal course, the work would take place between 10 AM to 5:45 PM. However, there may be work exigencies that will need to be addressed.
13	B2. Project Management Unit, Section 4 – Terms of Reference (Pg 44)	ACT: This team would consist of content specialists cum teachers of SCERT under whom the selected firm(s) will work. They will work closely with each other and will be stationed in the DPI Office at Chennai.	<ul style="list-style-type: none"> Considering the number of resources required as well as their specialized qualifications and experience, in order to widen our pool for subject matter experts to serve as Content Specialists in the ACT, we would prefer if the requirement to have them stationed in the DPI Campus in Chennai be dropped. This would help us select profiles that are excellent in their job but may not be able to relocate to the state. 	<ul style="list-style-type: none"> Refer response to Q. 4.

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			<p>Especially in light of the COVID-19 pandemic and others exigencies like rains, etc. please let us know if there is possibility to change this requirement. We will make sure that a certain number of Project Managers are deployed in DPI Campus, to serve as liaison between the Content Specialists from SCERT and Content Specialists from the bidder's organization.</p>	
14	B4. Evaluation Criteria, Section 4 – Terms of Reference (Pg 46)	The ACT will review questions created for both English and Tamil medium of instruction.	<ul style="list-style-type: none"> • Question making and review involves both subject matter skills to understand grade appropriateness, competency mapping and distractor/ misconception analysis, as well as language skills to understand question phrasing and options phrasing (in the case of MCQs). Looking at the diverse set of skills required to undertake question review successfully, we would prefer if the requirement of knowing Tamil be dropped so subject matter experts from around the country be included. We will make sure that Content Specialist who can serve as Tamil translators are included in the team, in any case. 	<ul style="list-style-type: none"> • Refer response to Q. 7 in this document.

Corrigendum #2: FORM FIN – 2

SUMMARY OF COSTS

Sl.	Role	No. of Resource	Grades	Remuneration per role per annum (Rs.)	GST (%)	Total Amount (Rs.) incl. of GST
1	Team Coordinator	1	All			
CONTENT SPECIALISTS						
2	Tamil	1	6 to 8			
3	English	1	6 to 8			
4	Mathematics	1	6 to 8			
5	Science	1	6 to 8			
6	Social	1	6 to 8			
7	Tamil	1	9 to 10			
8	English	1	9 to 10			
9	Mathematics (in English)	1	9 to 10			
10	Mathematics (in Tamil)	1	9 to 10			
11	Science (in English)	1	9 to 10			
12	Science (in Tamil)	1	9 to 10			
13	Social	1	9 to 10			
14	Tamil	1	11 to 12			
15	English	1	11 to 12			
16	Physics (in English)	1	11 to 12			
17	Physics (in Tamil)	1	11 to 12			
18	Chemistry, Bio – Chemistry (in English)	1	11 to 12			
19	Chemistry, Bio – Chemistry (in Tamil)	1	11 to 12			
20	Botany, Zoology, Bio-Botany, Bio-Zoology (in English)	1	11 to 12			
21	Botany, Zoology, Bio-Botany, Bio-Zoology (in Tamil)	1	11 to 12			
22	Mathematics (in English)	1	11 to 12			
23	Mathematics (in Tamil)	1	11 to 12			
24	Commerce (in English)	1	11 to 12			
25	Commerce (in Tamil)	1	11 to 12			
26	History (in English)	1	11 to 12			
27	History (in Tamil)	1	11 to 12			
28	Accountancy (in English)	1	11 to 12			
29	Accountancy (in Tamil)	1	11 to 12			
30	Economics (in English)	1	11 to 12			
31	Economics (in Tamil)	1	11 to 12			
32	Computer Sc. & Computer Appln (in English)	1	11 to 12			
33	Computer Sc. & Computer Appln (in Tamil)	1	11 to 12			
34	TOTAL	34				

Signature:

Name & Designation of Signatory:

Note:

1. The amount entered in Row 23 should equal the fee quoted in Form FIN 1.
2. Remuneration per month shall be the Remuneration per role per annum (Rs.) divided by 12.
3. Remuneration per day shall be the Remuneration per month divided by 22.
4. While the firm is free to quote average price rate for different categories, the Authority reserves the right to seek clarifications in case variations in the above rate, over the various categories, are beyond explicable limits.

Corrigendum #3: Proposal Evaluation (B4) – Evaluation Criteria

Clause 5 is modified as below:

Sl.	Criteria	Revised Scoring Criteria
5.	Profiles of individuals (50 points)	<p>Content Specialists (45 points): <i>The points shall be divided equally among the specialists required based on the Components for which the Bidder decides to bid.</i></p> <p><u>Educational Qualifications:</u></p> <ul style="list-style-type: none"> ▪ At least one of the Content Specialists in each subject, across Class 6 to 12 should be a Masters in the selected subject + Bachelor's degree in Education. ▪ All others will have a Bachelor's Degree + Masters in the selected subject. If the Specialist does not have a Masters degree, the Content Specialist will include a 1-page note explaining why the expert should be considered a subject matter specialist (and credentials/ testimonials/ awards etc. will be considered in lieu). ▪ Preference will be given to candidates who have worked on question creation for NCERT/ other SCERT/ ICSE/ ISC. ▪ Preference will be given to candidates who have experience in developing pedagogy/ teacher training manuals/ teacher training. ▪ All Content Specialists should have at least 5 years' experience in teaching/ content development for the selected subject. Content Specialists with a Master's degree will be considered with 3 years' experience also. ▪ Should have worked on at least one similar project, of similar scale, and complexity. ▪ Should have the ability to review content in English and Tamil (depending on the post for which the Specialist's CV has been included). <p>Deployment of resources:</p> <ul style="list-style-type: none"> ▪ On award, the Authority and the Bidder will arrive at a deployment schedule for the experts that will have to be deployed on the project. 30 days deployment time will be given for the deployment of experts.

Corrigendum #4: Extension of Submission Date

The revised date of submission of the bid will now stand as **February 11, 2022**.