

**Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu**

**RfP No. 3491/B7/ITK/SS/2022**

**Corrigendum 3**

Sl.	Pg. No. & Point No.	Existing Clause	Clarification/ Proposed Change	Revised Clause
1	Pg. No. 9, Point No. 2.4.	Misrepresentation by/ improper response by/ delay or non-submission of supplemental information required from the firm may lead to the disqualification of the firm. The firms shall be responsible for all of the costs associated with the preparation of their Proposals and their participation, visits to Authority, if any, etc. Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the process. Firms may not associate with other firms/ organizations in the form of a joint venture or a sub-consultancy arrangement to enhance their qualifications	We request that consortium and subcontracting be allowed.	No change or revision of this clause.
2	Pg. No. 12, Point No. 11.2.	Form of EMD: The EMD will be paid either through NEFT or through Demand Draft (DD) from bidder's branch or online through NEFT and a scan/ copy of transaction challan from bank/ transaction receipt of online NEFT transfer will have to be submitted as per template provided in Appendix IA in the technical proposal.	The section mentions that EMD payment can be made through Demand Draft or NEFT. However, the Appendix-IA: Details of EMD (Pg. 51) only mentions only NEFT details. Please clarify which payment method is to be used.	Earnest Money Deposit: INR 1,00,000/- (One Lakh Rupees Only) In the form of <b>DD in favor of – "ILLAM THEDI KALVI"</b> (or) In the form of NEFT – <b>Bank Name: Indian Overseas Bank Account Name: ILLAM THEDI KALVI Bank A/c No. 142301000023797 Bank Branch: College Road, Chennai – 600006. IFSC: IOBA0001423.</b>  Exemption shall be given to MSMEs with an Udyam certificate
3	Pg. No. 13, Point	In the case of the EMD being a DD, a DD from a scheduled Indian Bank in favour of "ILLAM THEDI	In whose favour do we submit the EMD	DD should be submitted in favor

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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	No. 11.6.	KALVI”, payable at Chennai, for each component as shown in the Data Sheet will be required to be submitted by each firm along with the technical proposal.	amount?	of – <b>“ILLAM THEDI KALVI”</b> .
4	Pg. No. 28, Point No. 2.	<b>Pre-Qualification criteria 2:</b> The Bidder should have a minimum average turnover of at least Rs 3 crore (audited) in the previous financial years (2017-18, FY 2018-19, FY 2019-20, FY 2020-21, FY2021-22).	It is to be noted that in the Financial year 2020-21 and FY 2021-22 there has been a severe impact due to Covid and Educational institutions have been shut down for most part of the years. Considering this, it is proposed that in the minimum average turnover, the years 2020-21 and 2021-22 be exempted.	<b>Pre-Qualification criteria 2:</b> Bidders should have a <b>minimum average income/ revenue of at least INR 1 crore</b> (audited) in the previous five financial years (FY 2017-18, FY2018-19, FY 2019-20, FY 2020-21, FY 2021-22).
5	Pg. No. 28, Point No. 3.	<b>Pre-Qualification criteria 3:</b> The Bidder shall submit proof of having conducted at least three impact assessment studies that covered at least 10,000 children of 5 districts in any State in India (AY 2015-16, AY 2016-17, AY 2017-18, AY 2018-19, AY 2019- 20, AY 2020-21, AY 2021-22).	We request that this criterion be changed to 5,000 students and allow for impact assessment studies in higher education and vocational education/ skill development sectors as well.	<b>Pre-Qualification criteria 3:</b> The Bidder shall submit proof of having conducted at least three impact assessment studies that covered at least <b>5,000 children</b> of 5 districts in any State in India (AY 2015-16, AY 2016-17, AY 2017-18, AY 2018-19, AY 2019-20, AY 2020-21, AY 2021-22).
6	Pg. No. 29 & 34, Point No. 6.	<b>Pre-Qualification criteria 6:</b> Whether Earnest Money Deposit (EMD) for INR 1,00,000/- (Rupees One lakh only) in the form of DD/ Bank Guarantee/ NEFT transfer in favor of – “Model School for School Education”.	N/A.	<b>Pre-Qualification criteria 6:</b> Whether Earnest Money Deposit (EMD) for INR 1,00,000/- (Rupees One lakh only) in the form of DD/ Bank Guarantee/ NEFT transfer in favor of – <b>“ILLAM THEDI KALVI”</b> .
7	Pg. No. 29, Point No. 10.1.	The Proposal shall comprise the following: (3) General Power of Attorney to sign the Proposal.	We request that the Company Board Resolution of the Bidder be allowed in lieu of the General Power of Attorney.	The Proposal shall comprise the following: (1) Compliance sheet to

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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				prequalification criteria (Form Pre-Qual-1) (2) Supporting documents for pre-qualification criteria if any <b>(3) Power of Attorney to sign the Proposal/ Board resolution authorising the signatory</b> (4) TECH-1 (5) TECH-2 (6) TECH-3 (7) TECH-4 (8) Earnest Money Deposit/ Bid Security. (9) FIN-1 (10)FIN-2
8	Pg. No. 29, Point No. 6.	<b>Pre-Qualification criteria 6:</b> Whether Earnest Money Deposit (EMD) for INR 1,00,000/- (Rupees One lakh only) in the form of DD/ Bank Guarantee/ NEFT transfer in favor of – “Model School for School Education”.	There are two components in the bid, so the EMD is 1 Lac per component or for the whole bid?	EMD is INR 1,00,000/- (Rupees One lakh only) for both the components combined. The same shall be in in favor of – “Illam Thedi Kalvi” as specified in Sl. No. 6 above.
9	Pg. No. 28.	Data Sheet.	Given the disparate expertise and experience required in Component A and Component B, we strongly believe that a consortium arrangement between two organisations will be more effective and cost efficient for the State.	No change or revision of this clause.
10	Pg. No. 28, Point No. 2.	<b>Pre-Qualification criteria 2:</b> The Bidder should have a minimum average turnover of at least Rs.3 crore (audited) in the previous five financial years	We request the state to reconsider this and make this as 1 Cr per annum in line with other impact bids that the state has	Please refer to Sl. No. 4 of this corrigendum.

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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		(FY 2017-18, FY2018-19, FY 2019-20, FY 2020-21, FY 2021-22).	floated. (Monitoring and Evaluation Services for Ennum Ezhuthum Mission R.C.No. 2723/C2/EE/SS/2022 issued on July 22, 2022).	
11	Pg. No. 38.	Technical approach and work plan are key components of the Technical Proposal. The Bidders will present their Technical Proposal (items A, B and C below) in single-sided printed sheets (A-4 size, minimum 11 font size).	If a firm's bidding for both the components, will the technical proposal will be a two-Page document, one for each component?	Yes, technical proposals to be given separately.
12	Pg. No. 39.	Component A: Students Participation and Learning Outcomes Component B: Community Participation and Volunteer Empowerment.	Is there a Theory of Change developed for Illam Thedi Kalvi initiative? If yes, will it be shared with bidders? If not, a retrospective Theory of Change may be required to be developed to assess the initiative along Relevance, Efficiency, Effectiveness and Insights. Please confirm.	It may be shared on a need basis once the partner is onboarded.
13	Pg. No. 40.	Component A is mainly to assess and evaluate the learning outcomes of students from Class 3, Class 5 and Class 8 for the subjects Tamil, English and Mathematics. For this, NAS 2021 data is to be taken as baseline data and the Bidder would be required to conduct the Midline and Endline assessment. Bidder to design and develop the student questionnaire as identical to the NAS 2021 research tool.	We request Samagra Shiksha to clarify if the sample strategy as per NAS is to be used as well.	Please refer to Annexure I of this document for the revised Scope of Work.
14	Pg. No. 40.	Note: Bidders must bid for both components separately as Component A and B.	The pre-qualification criteria, technical evaluation criteria, technical and financial proposal templates are for one single proposal response. Could you please clarify how bidders can bid for both components separately, or as A or B?	The proposal for component A and B to be submitted separately.

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			Would the proposal have to be submitted in two different envelopes?	
15	Pg. No. 40.	Proposal: 1. The research team, highlight relevant experience in conducting relevant work and attach a relevant sample of your work.	Our previous evaluation/ study reports are considered project deliverables, and hence may be bound by confidentiality restrictions imposed by our other clients. We can share only those reports which have been published by the clients themselves.	Any relevant shareable reports may be submitted as a sample of the bidder's work. However, the relevant experience in conducting relevant work shall be highlighted in colour in those documents.
16	Pg. No. 42, Point No. A.1.	<p>Component A: Students Participation and Learning Outcomes - To evaluate student's progress and learning competencies in Tamil, Maths, and English, for Classes 3, 5, 8 and student's improvement in reading and writing skills and to assess the impact of the ITK initiative on the existing school systems in terms of the effect on retention, absenteeism, enrolment, etc.</p> <p>Component B: Community Participation and Volunteer Empowerment - To assess and understand the key factors which led to volunteer and community participation as well as continued engagement through Civil Society Organizations (CSOs), School Management Committee (SMC) along with Education department bodies of State, District and Block level committees.</p>	Will the state provide enumerators for the test administration of Component A and Component B? The Firm will be able to provide training to these enumerators and will also support the test administration with monitoring across all the rounds – midline and endline.	No, the bidder would need to onboard, train and deploy enumerators as part of the scope of work for the tenure.
17	Pg. No. 42, Point No. A.1.	Component A: Students Participation and Learning Outcomes - To evaluate student's progress and learning competencies in Tamil, Maths, and English, for Classes 3, 5, 8 and student's improvement in reading and writing skills and to assess the impact of the ITK initiative on the existing school systems in terms of the effect	What kind of sampling approach is proposed by the Samagra Shiksha office – state level or district level – for both Component A and Component B?	The sampling shall be undertaken at the district level, scaling up to the state level for both Component A and B.

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		<p>on retention, absenteeism, enrolment, etc.</p> <p>Component B: Community Participation and Volunteer Empowerment - To assess and understand the key factors which led to volunteer and community participation as well as continued engagement through Civil Society Organizations (CSOs), School Management Committee (SMC) along with Education department bodies of State, District and Block level committees.</p>		
18	Pg. No. 42, Point No. A.1.	<p>Component A: Students Participation and Learning Outcomes - To evaluate student's progress and learning competencies in Tamil, Maths, and English, for Classes 3, 5, 8 and student's improvement in reading and writing skills and to assess the impact of the ITK initiative on the existing school systems in terms of the effect on retention, absenteeism, enrolment, etc.</p> <p>Component B: Community Participation and Volunteer Empowerment - To assess and understand the key factors which led to volunteer and community participation as well as continued engagement through Civil Society Organizations (CSOs), School Management Committee (SMC) along with Education department bodies of State, District and Block level committees.</p>	Will printing of tools and question papers be the responsibility of the Samagra Shiksha Office?	No, the bidder shall bear all costs incurred for printing and associated requirements of all collateral for the engagement.
19	Pg. No. 42, Point No. A.1.	<p>Component A: Students Participation and Learning Outcomes - To evaluate student's progress and learning competencies in Tamil, Maths, and English, for Classes 3, 5, 8 and student's improvement in reading and writing skills and to assess the impact of the ITK initiative on the existing school systems in terms of the effect</p>	We request the Samagra Shiksha Office to clarify whether the cost of travel for enumerators of the Impact Evaluation will be borne by the selected bidder or the state. If it will be borne by the selected bidder, it will have significant cost	The cost of travel for enumerators should be borne by the bidder.

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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		<p>on retention, absenteeism, enrolment, etc.</p> <p>Component B: Community Participation and Volunteer Empowerment - To assess and understand the key factors which led to volunteer and community participation as well as continued engagement through Civil Society Organizations (CSOs), School Management Committee (SMC) along with Education department bodies of State, District and Block level committees.</p>	implications.	
20	Pg. No. 43, Point No. B.1.	Note: Bidders must bid for both components separately as Component A and B.	Does the agency need to submit two separate bids? Please clarify this point.	Yes. Two separate bids.
21	Pg. No. 44, Point No. B.2.	To what extent have state resources been adequately and efficiently managed in ensuring student participation.	Assuming this will be a comparison, will the budget allocation data be made available for this from the State vis-a-vis ITK and other schemes?	The necessary information for the same will be shared post the partner is on-boarded.
22	Pg. No. 45, Point No. B.3, A, 2.	Through Surveys, FGD & In-Person Interviews. Map to reach different segments for a representative sample across districts based on our scope of the study.	Will the sampling be undertaken both at the state level and the district level as in the case of NAS 2021? Would the state also require the breakup at the block level?	The state would require sampling taken at state and district level.
23	Pg. No. 45, Point No. C.	Interested firms may submit the proposals for one or more of Components A & B.	Is there a possibility in this regard that a Firm can only bid for Component A or only for Component B?	The bidder is requested to bid for both the components.
24	Pg. No. 45, Point No. C.	The School Education Department will own the IP Rights of the Questions and Answers bank provided by the chosen Bidder as part of the project.	Firm is bringing existing Intellectual Property including its bank of "good questions" that test conceptual understanding of a child as part of the scope of work. Creation of high-quality questions is a task requiring many years of intensive work by a large number of academicians, researchers and	Please refer to Annexure I (Section A.3) of this document for the revised Scope of Work.

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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			educators. Thus, we request you if there is a possibility to jointly own the IP rights to them with the Samagra Shiksha Office.	
25	Pg. No. 45, C. Other Guidelines. Pt 1.	The School Education Department will own the IP Rights of the Questions and Answers bank provided by the chosen Bidder as part of the project. The content provided cannot be replicated, sold or circulated to other public forums without prior permission of Samagra Shiksha.	As the bidder may be using questions from their own question bank with valid test items that have been pretested in other projects, there is a preexisting IP for the questions and this clause will infringe on the same. It is proposed that the IP rights for question items remain with the bidder. The content of the report or findings will belong to the state, the bidder will not publish it publicly or circulate the same without prior permission of Samagra Shiksha.	Please refer to Annexure I (Section A.3) of this document for the revised Scope of Work.
26	Pg. 45, Scope of Work, B.3, Research Methodology 2.Primary Data Collection.	Primary Data Collection: Through Survey, FGD & In-Person Interviews.	For the survey, does the department allow Online methodologies or will it be totally offline that is to be administered as a paper-pencil OMR based survey? If it is to be Online, will the State be able to provide the digital gadgets and internet.	Paper-pencils OMR based survey is recommended. Even if any online based methodologies are used, the state will not provide any kind of digital gadgets and internet.
27	Pg. No. 45, Scope of Work, B.3, Research Methodology 2.Primary Data Collection.	Sample Size and Number of Districts.	As the budget will depend on the sample size and coverage for data collection - Can the department suggest the sample size and number of districts?	Please refer to Annexure I (Section A.3) of this document for the revised Scope of Work.
28	Pg. No. 46, Point No. B.4, Table Point No. 3.	Timeline & Deliverables: (Table Provided) Primary Data Collection for mid-line and end-line.	Will the state be open to providing state enumerators?  Will the state be open to providing support for the printing of tools?	No, the state will not provide any enumerators or support for any sort of printing of tools.



**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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29	Pg. No. 46, Point No. B.4, Table Point No. 3.	Timeline & Deliverables: (Table Provided) Primary Data Collection: Timeline for Midline (T0 +3 months) and Endline (T0+5 months).	A difference of 4-6 calendar months is required for a noticeable change in impact. When is the program supposed to end? Can the timelines be pushed?	Please refer to Annexure I (Section A.4) of this document for the revised Scope of Work.
30	Pg. No. 49, Point No. 2.2.	<b>Technical Criteria 2.2:</b> Public Sector/ Government Departments Experience: Over the last 5 years, the firm should have conducted impact assessment for the larger State projects, in the area of the Government sector in India, preferably Tamil Nadu State Governments or Government Agencies. Total number of projects with the size of Rs.4 crore & above.	We request that impact assessments conducted for non-profit organizations and International Donor Agencies (IDAs) also be included in the evaluation criteria. We also request that the size criterion of the projects be reduced to 1 Crore and above.	<b>Technical Criteria 2.2:</b> Public Sector/ Government Departments Experience: Over the last 5 years, the firm should have conducted impact assessment for the larger State projects, in the area of the Government sector in India, preferably Tamil Nadu State Governments or Government Agencies. Total number of projects with the size of INR 1 crore & above.
31	Pg. No. 47, Point No. B.5.	Payment Terms (Table Provided).	Can the payment terms amounts be interchanged or made equal across - as the evaluation would include significant field expenses? Similarly for component B.	Please refer to Annexure I (Section A.5) of this document for the revised Scope of Work.
32	Pg. No. 47.	<b>Education and Skills Experience:</b> Over the last five (5) years, the firm should have provided: Impact Assessment services for large scale education and skill development projects for Government, Government agencies or multilateral agencies. a. Total number of projects with the size of INR 1 crore & above.	We also request that the size criterion of the projects be reduced to 40 Lakhs and above.	No change or revision of this clause.
33	Pg. No. 47	Component A = 5%, 10%, 10%, 10%, 15% Component B = 10%, 5%, 10%,10%,15%.	It is to be noted that both for Component A and Component B, there is substantial field expenses to be incurred towards the	Please refer to Annexure I (Section A.5) of this document for the revised Scope of Work.

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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			<p>initial phase of the project for data collection. We request that the payment terms be modified to provide adequate cash flow for carrying out the requirements of the project. It is proposed that the payment terms be modified as</p> <ul style="list-style-type: none"> <li>– Component A = 15%, 15%, 5%, 10%, 5%.</li> <li>– Component B = 10%, 15%, 5%, 10%, 15%.</li> </ul>	
34	Pg. No. 49, Point 2.	A minimum of 2 projects done with Tamil Nadu State Government of Rs. 4 Crore and above - Bonus 2 points.	Can this be made generic to work with all state governments in general and not restricted to work with TN?	No change or revision of this clause.
35	Pg. No. 49, Point No. 2 Firm-Level Qualification, 2.	<p><b>Technical Criteria 2.2:</b> Total number of projects with the size of Rs. 4 crore &amp; above:</p> <p>a) Less than 5 projects – 3 points.</p> <p>b) 5-10 projects – 5 points</p> <p>c) More than 10 projects – 8 points.</p>	Request if this can be reduced to 1 crore as generally impact assessments, specifically in the education sector, will not have an average ticket size of 4 crores.	Please refer to Annexure I (Section B.1) of this document for the revised Scope of Work.
36	Pg. No. 49.	<b>Technical Criteria 2.1:</b> Max points 5 - Average turnover in the last three years is greater than Rs 3 crores (FY 2019-20, 2020-21,2021-22).	It is to be noted that in the Financial year 2020-21 and FY 2021-22 there has been a severe impact due to Covid and Educational institutions have been shut down for most part of both the years. Considering this, the FY 2020-21 and 2021-22 should not be considered for evaluation. Instead of FY 2019-20,2020-21 and 2021-22, it is proposed Financial years 2017-18, 2018-19 and 2019-20 be considered for evaluation and points to be awarded accordingly.	Please refer to Annexure I (Section B.1) of this document for the revised Scope of Work.

**Corrigendum 3:** Selection of firms for conducting ITK Impact Assessment for Students in Government Schools in Tamil Nadu

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37	Pg. No. 49.	<p><b>Technical Criteria 2.2:</b> Total number of projects with the size of Rs. 4 crore &amp; above:</p> <ul style="list-style-type: none"> <li>a) Less than 5 Projects - 3 points</li> <li>b) 5-10 projects - 5 points</li> <li>c) More than 10 projects - 8 points</li> </ul> <p>A minimum of 2 projects done with Tamil Nadu State Government of Rs 4 Crore and above - Bonus 2 points.</p>	<p>(i) It is to be noted that this clause will give large firms who are not necessarily working in Education an undue advantage as projects of this size of 4 cr and above are very limited, especially in the governments. Considering this, it is proposed that the project size (revenue) be removed and ONLY the number of assessment projects with governments and government schools be considered.</p> <p>(ii) Bonus Points: It is to be noted that the clause of 4 cr and above for completed assessment projects in Tamil Nadu, will impact smaller education companies inspite of having carried out various education impact assessment of high repute and quality. It is proposed that the bonus points given for Tamil Nadu Govt. projects should consider ongoing and completed projects on assessments without limitation of revenue size.</p>	<p>Please refer to Annexure I (Section B.1) of this document for the revised Scope of Work.</p>
38	Pg. No. 43.	B. Detailed Scope of Work	N/A	<p>Please refer to Annexure I of this document for the revised Scope of Work.</p>

## Annexure I – Revised Scope of Work

### A. Detailed Scope of Work

#### A.1. Overview

The firm(s) selected through this RFP is expected to deliver their services for assessing the impact of the Illam Thedi Kalvi initiative for students of Classes 1-8 as mentioned below:

Sl.	Name of the Component	Tentative Dates ( <i>Period of Project</i> )	Tentative No. of Months
A	<b>Component A:</b> Student's Participation & Learning Outcomes	December 2022 – March 2023	4 Months
B	<b>Component B:</b> Community Participation and Volunteer Empowerment	December 2022 – March 2023	4 Months

**Component A** is mainly to assess and evaluate the learning outcomes of students from Class 3, Class 5 and Class 8 for the subjects Tamil, English and Mathematics. For this, NAS 2021 data is to be taken as baseline data and the Bidder would be required to conduct the assessment. Bidder to design and develop the student questionnaire as identical to the NAS 2021 research tool with online data collection applying relevant mutually agreed technology tools. The state education department may provide model question papers for the bidder's reference at request. Please refer to the link below to download the NAS Assessment Framework.

[Link to the NAS Assessment Framework](#)

**Component B** can be a qualitative component to understand the initiative's intended outcomes in terms of community participation along with volunteer engagement and empowerment which contributed to the successful implementation of the initiative and also strengthened the existing government structures.

**Note:** Bidders must bid for both components separately as Component A and B. The proposal should include details of:

1. **The research team**, highlight relevant experience in conducting relevant work and attach a relevant sample of your work.
2. **Details of methodology & approach** including proposed sample size (or methodology for determining such).
3. **Schedule of rates:** The fees should cover all activities and expenses. All prices should be inclusive of GST.

#### A.2. Scope of Work

The Impact Assessment will be guided by but not limited to the following specific evaluation questions which are categorised into the following aspects as mentioned below.

- Relevance
- Efficiency
- Effectiveness
- Insights.

Each of the above-mentioned segments have the evaluation questions laid out based on the initiative's intended outcomes. Bidder's proposal should elaborate on how the proposed solution is designed and structured to answer the evaluation questions below:

## **1. Relevance**

### **A. Component A: Student's Participation & Learning Outcomes**

1. Has the initiative been responsive to the learning gap needs of the students, schools, and teachers? How?
2. To what extent has the competencies development been achieved across communities, gender, education levels of parents, primary-upper primary, rural-urban and other such identified segmentation of the target group.

### **B. Component B: Community Participation and Volunteer Empowerment**

1. Does the initiative contribute to the students' life and social skills? How?
2. Did the initiative stimulate stakeholders' commitment, ownership, and contribution?

## **2. Efficiency**

### **A. Component A: Student's Participation & Learning Outcomes**

1. How efficiently have the state resources been managed in ensuring student participation?

### **B. Component B: Community Participation and Volunteer Empowerment**

1. How have state resources been used in ensuring volunteer and community participation to achieving objectives?

## **3. Effectiveness**

### **A. Component A: Student's Participation & Learning Outcomes**

1. Does the initiative bridge the learning gap due to the closure of school?
2. Does the ITK initiative contribute to school attendance – retention, absenteeism, and enrolment?
3. How effectively is the project managed at all levels from the state level to the ITK centre level?

### **B. Component B: Community Participation and Volunteer Empowerment**

1. Analyzing the multiple project components in volunteer engagement & Community Participation, has the initiative achieved traction/results to date or not? If so, how?
2. Has the initiative supported parental care with respect to education? How?

## **4. Insights**

1. What are the lessons learned and actionable recommendations, including understanding key factors that have led to initiative's ongoing implementation?
2. Does the initiative build capacity and establish processes and systems that can be sustained beyond the initiative's lifetime?
3. What are the non-monetary benefits or incentives that have contributed to the volunteers' sustained participation? What are the non-monetary incentive recommendations to sustain volunteer participation?
4. How long in terms of duration can this volunteer led initiative be sustained with the current programme design? What are the key factors being considered?

5. Are there any gaps in the implementation of the initiative? To what extent does the initiative effectively generate, apply and share knowledge and learning?
6. What is ITK's operational structuring that other regular programmes could learn and achieve in terms of structures, process and policy engagement?

### A.3. Research Methodology

#### A. We suggest the following methodology to achieve the above:

1. **Existing Evidence Review:** Review, collect and aggregate existing information that may be available in the public domain or through proprietary data owned by the school education department across relevant stakeholder groups.
2. **Primary data collection:** Through Surveys, FGD & In-Person Interviews done using mutually agreed technology tools for online data collection. Map to reach different segments for a representative total sample size of 24,000 students and 2,400 volunteers across eight districts mutually agreed based on our scope of the study. The surveys should be standardised to the extent possible, to allow for comparability of data across the portfolio, and – where available- with other appropriate benchmarks.

#### B. Research Team

The assignment is to be carried out by a suitably qualified research team, with collective expertise in digital/ in-person surveys and of the Indian context.

#### C. Other Guidelines

Interested firms may submit the proposals for one or more of Components A & B.

1. A confidentiality agreement will be signed with the selected Bidder on further usage of the the Questions and Answers bank provided as part of the project. The content provided cannot be replicated, sold or circulated to other public forums without prior permission of Samagra Shiksha.
2. Samagra Shiksha will reserve the right to translate the content to any other language as required by the department.

### A.4. Timeline & Deliverables

#### Component A: Student's Participation & Learning Outcomes

Sl.	Phase	Deliverables	Timeline Component A
1	<b>Design Phase</b>	Ideation Discussion & Contract signing.	T <sub>0</sub> to T <sub>0</sub> +1 Month
		Refined proposal, including work plan, expected outputs, methodologies to be employed.	
		Research and benchmarking report using proprietary or publicly available information	
2	<b>Primary Data Collection for Assessment</b>	a) Primary Data collection	T <sub>0</sub> to T <sub>0</sub> +2 Months

Sl.	Phase	Deliverables	Timeline Component A
3	<b>Submission &amp; Closure of Assessment</b>	a) Presentation of the final results of the evaluation b) Final Report for Assessment with the final Executive Summary.	T <sub>0</sub> to T <sub>0</sub> +3 Months

#### Component B: Community Participation and Volunteer Empowerment

Sl.	Phase	Deliverables	Timeline Component B
1	<b>Design Phase</b>	Ideation Discussion & Contract signing.	T <sub>0</sub> to T <sub>0</sub> +1 Month
		Refined proposal, including work plan, expected outputs, methodologies to be employed.	
		Research and benchmarking report using proprietary or publicly available information	
2	<b>Primary Data Collection</b>	a) Survey to Assess Volunteer Engagement.	T <sub>0</sub> to T <sub>0</sub> +2 Months
3	<b>Closure of Survey Report</b>	a) Presentation of the final results of the evaluation. b) Final Report for Midline Assessment with the final Executive Summary.	T <sub>0</sub> to T <sub>0</sub> +3.5 Months

#### A.5. Payment Terms

The payment terms for this assignment will be as follows:

##### Component A: Student's Participation & Learning Outcomes

Sl. No.	Description	Amount - % of Total Work Order for Component A
1	Submission of the final assessment framework, assessment tools, sample design and detailed implementation plan for impact evaluation	10%
2	Secondary Data Review	5%
3	Primary Data Collection Report	5%
4	Submission of Draft Assessment Report which is satisfactory to the Department	10%
5	Submission of Final Assessment Report which is satisfactory to the Department	20%

**Component B: Community Participation and Volunteer Empowerment**

Sl. No.	Description	Amount - % of Total Work Order for Component B
1	Submission of the final assessment framework, assessment tools, sample design and detailed implementation plan for impact evaluation	10%
2	Secondary Data Review	5%
3	Primary Data Collection Report	10%
4	Submission of draft of Community Participation and Volunteer Empowerment Survey Report	10%
5	Submission & Closure of Community Participation and Volunteer Empowerment	15%

**B. Proposal Evaluation**

**B.1. Evaluation Criteria**

1. Any Tender not containing the required documents and not fulfilling the qualification criteria indicated in the Tender document shall be summarily rejected.
2. Prior to the detailed evaluation of bids, the Corporation will determine whether each Bid (a) meets the eligibility criteria (b) has been properly signed (c) is accompanied by the required EMD and (d) is substantially responsive to the requirements of the Bidding documents.
  - a. A substantially responsive bid is one which confirms to all the terms, conditions, and specifications of the tender documents, without material deviation.
  - b. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality, or performance of the supply; (b) which limits in any substantial way, inconsistent with the tender documents, the Corporation’s rights or the Bidder’s obligations under the contract; or (c) whose rectification would affect unfairly the competitive position of other Bidders presenting substantially responsive bids.
  - c. The Department may request additional information from bidders to assist in further evaluation of proposals.
3. The technical document submitted by the firm would be evaluated as per the following criteria:

Sl.	Evaluation Criteria*	Max points
1	Research Design & Methodology	25
2	Firm-Level Qualification	30
3	Technical Proposal & Presentation	25
4	Project Team Experience	20
	<b>Total</b>	<b>100</b>

The firms are requested to submit the supporting documents in the sequence of evaluation parameters as mentioned below:

Sl.	Evaluation Criteria	Max Points	Criteria for Awarding points
<b>1. Research Design &amp; Methodology (25 Points)</b>			



Sl.	Evaluation Criteria	Max Points	Criteria for Awarding points
1	Proposed Solution & Approach	25	Detailed Solution proposed by the bidder based on the requirements of this RFP.
<b>2. Firm-Level Qualification (30 Points)</b>			
1	<b>Financial Strength:</b> Audited Balance Sheet indicating Annual Turnover certified by Statutory Auditor to be attached.	5	Average turnover in the last three financial years is greater than INR 1 crore (FY 2019-20,2020-21,2021-22).
2	<b>Public Sector/ Govt Departments Experience:</b> Over the last 5 years, the firm should have conducted impact assessment for the larger state projects, in the area of the government sector in India, preferably Tamil Nadu State Governments or Government Agencies.	10	<b>Public Sector Projects:</b> Total number of projects with the size of INR 1 crore & above: a) Less than 5 projects – <b>3 points.</b> b) 5-10 projects – <b>5 points.</b> c) More than 10 projects – <b>8 points.</b> A minimum of 2 projects done with Tamil Nadu State Government of INR 4 Crore and above - <b>Bonus 2 points.</b>
3	<b>Education and Skills Experience:</b> Over the last five (5) years, the firm should have provided Impact Assessment services for large scale education and skill development projects for government, government agencies or multilateral agencies.	15	<b>Projects in Education Sector:</b> Total number of projects with the size of INR 1 Crore & above: a) Less than 3 projects – <b>5 points.</b> b) 3-5 projects – <b>10 points.</b> c) More than 5 projects – <b>15 points.</b>
<b>3. Technical Proposal &amp; Presentation (25 Points)</b>			
1	<b>Technical Proposal &amp; Bidder's Presentation on the proposed solution</b>	25	<b>Points will be awarded as follows:</b> a) Bidder's understanding of the state requirements and proposed solution & approach – <b>15 points.</b> b) Proposed solution and clarity of the same – <b>10 points.</b>
<b>4. Project Team (20 Points)</b>			
1	<b>Qualification &amp; Professional Experience of Key Personnel</b>	20	<b>Points will be awarded as follows for Components A and B:</b> Points will be awarded only with respect to the CV and profile furnished for the proposed key personnel to be deployed on the project with relevant experience, as follows: a) Project Lead – <b>10 points.</b> b) Research Assistant by category (Data Management, Analysis and Cleaning) - <b>5 points.</b> c) Field Surveyors/ Investigators –

Sl.	Evaluation Criteria	Max Points	Criteria for Awarding points
			5 points.

## B.2. Selection Methodology

The selection of firm will be in accordance with the Quality and Cost Based Selection (QCBS) system:

1. The proposal for the firm will be evaluated against the evaluation criteria mentioned under D1. Only firms with minimum 60 points (out of 100 on prorated basis) in the technical evaluation will be considered as "Qualified firm".
2. The Financial Proposal will be opened for only "Qualified Firm".
3. The financial Score will be calculated with Lowest Financial Bid (LFB) being given 100 points and all other bidders price (P) being given Scores in proportion to the LFB out of 100, i.e.  $FP = (LFB/P \times 100)$
4. Proposals for the "Qualified firm" during the process of evaluation will finally be ranked according to their combined score of Technical Proposal (TP) and Financial Proposal (FP) scores.
5. The weightage is given to technical (Tw) and financial (Fw) proposals as provided in Data Sheet, Section 2.1.
6. Combined Total Score =  $(TP \times Tw) + (FP \times Fw)$ .
7. The selected firm shall have the highest combined total score.
8. The second highest firm shall be kept in reserve and may be invited for negotiation in case the first ranked firm withdraws or fails to comply with requirements, as the case may be.
9. In the event, if the combined total score is tied then the firm securing the highest technical score will be adjudicated as the Best Value Firm for the award of the project.